

**To:** Drake Faculty, Staff and Trustees

**From:** Honorary Degree and Drake Medal Committee: Carrie Foust Koenigsfeld, PharmD, FAPhA-Chair

**Subject: Nominations sought for Drake Honorary Degree and Drake Medal**

The Honorary Degree and Drake Medal Committee seeks your nominations for these honors, to be awarded during the **2024-2025 academic year**.

- **The nomination process is confidential.**
- **Please do not inform the candidate of your nomination.**

This memo provides a brief description of the awards and the nomination process and concludes with the nomination forms for each honor. Please read the guidelines and submit nominations, along with any supporting documentation, to Carrie Koenigsfeld ( [carrie.koenigsfeld@drake.edu](mailto:carrie.koenigsfeld@drake.edu)) no later than **March 31 at 5 p.m.** Thank you for helping us to identify candidates of the highest quality.

## **DRAKE MEDAL**

### Statement of Purpose

Drake University awards the Drake Medal to recognize significant service, which has been sustained over time, to the Drake University community, reflecting personal commitment to the University's quality and character.

### **Overview and Criteria**

The first Drake Medals were awarded in 1992. The Drake Medal, a medallion of the University seal, is similar to an honorary degree in status and is bestowed at a formal academic convocation.

For a list of past recipients see:

<http://www.drake.edu/president/historicalresources/drakemedalrecipients/>

**Drake Medal nominees** are evaluated on the basis of the following considerations:

- Provision of significant service, which has been sustained over time, to the Drake University community, reflecting personal commitment to the University's quality and character.
- Present University faculty/administrators/staff are not eligible, but emeritus faculty/administrators or retired employees may be nominated.
- Receipt of the Drake Medal does not eliminate an individual from being considered for an honorary degree or another University award.
- **A maximum of three Drake Medals may be awarded each year; Drake Medals need not be awarded every year.**

### **Required materials for Drake Medal**

- Letter of nomination
- 2–3 letters of additional support
- Resume or CV (as appropriate)
- Other supporting documentation specific to the nominee

## HONORARY DEGREE

### Statement of Purpose

Drake University awards honorary degrees that recognize the outstanding achievements of individuals in various fields of endeavor, thereby expressing University values and inspiring excellence

### Overview and Criteria

Granting honorary degrees is an important tradition in academia. Drake University awarded its first honorary degrees in 1884.

See <http://www.drake.edu/president/historicalresources/honorarydegreesawardedbydrakeuniversity/> for a list of past recipients.

**Honorary degree nominees** are evaluated on the basis of the following considerations:

- Outstanding and sustained achievement of a caliber that exemplifies and encourages excellence.
- Achievement may be intellectual, creative, or humanitarian in nature.
- Achievement should reflect Drake University values, including but not limited to intellectual and moral development, the pursuit of truth, and responsible global citizenship.
- Honorary degrees should recognize many fields of excellence; there should not be a preponderance of degrees given in any one field.
- Honorary degrees are not intended to recognize contribution or connection to Drake University, although contribution or connection to Drake does not preclude consideration for an honorary degree. In addition, past recipients of the Drake Medal or other University awards may also be considered for an honorary degree.
- Present members of the staff and the faculty and in-office and campaigning politicians are excluded from consideration.
- **A maximum of two honorary degrees may be awarded each year; honorary degrees need not be awarded every year.**

See Drake University Mission Statement,

<http://www.drake.edu/president/missionandvisionstatements/>

### Required materials for the Honorary Degree:

- Letter of nomination
- 2–3 letters of additional support
- Resume or CV (as appropriate)
- Other supporting documentation specific to the nominee

**NOMINATION PROCESS** This solicitation is for candidates who will receive a **Drake Medal** and for candidates who will receive an **Honorary Degree** at the **Spring 2025** Commencement. Please use the appropriate form (attached) to submit your nomination(s). The name of the nominee, general

information describing his or her background and accomplishments and any relevant connection to Drake University are requested. Additional information on your nominee(s) may be submitted separately. The Committee may request further documentation from you at a later time.

Nominations from prior years may be renewed by submitting a written request to the chair of the Committee. Nominations will remain “active” for up to three years.

The Honorary Degree and Drake Medal Committee, which is made up of faculty and staff, will review all nominations and submit a recommendation regarding approval to the Faculty Senate. The Faculty Senate votes on its recommendation, which is submitted to the Drake University Board of Trustees for final consideration.

Nominations should be sent electronically.

Send to the Drake Medal and Honorary Degree Committee chair [carrie.koenigsfeld@drake.edu](mailto:carrie.koenigsfeld@drake.edu)

**Send the completed form(s) no later than March 31 at 5pm**

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**DRAKE MEDAL NOMINATION**

**Nominee:**

**Profession or occupation:**

**Business address:**

**Home address:**

**Phone number and/or email of Nominee:**

**Reasons for nomination:**

**Connection(s) to Drake University:**

**Nominated by:**

**Phone:**

**Email:**

**Required materials**

- Letter of nomination
- 2-3 letters of additional support
- Resume or CV (as appropriate)
- Other supporting documentation specific to the nominee

## **HONORARY DEGREE NOMINATION**

**Nominee:**

**Profession or occupation:**

**Business address:**

**Home address:**

**Phone number and/or email of Nominee:**

**Reasons for nomination:**

**Connection(s) to Drake University:**

**Nominated by:**

**Phone:**

**Email:**

**Required materials:**

- Letter of nomination
- 2-3 letters of additional support
- Resume or CV (as appropriate)
- Other supporting documentation specific to the nominee